

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, August 21, 2019

President Hooker called the work session meeting to order at 6:15 PM in the board conference room. The Pledge of Allegiance was recited.

Present were Commissioners: Miller, Holland, Jennerjohn, Hooker, Stephens, Alger, Hougaard and Stephani. Chisholm is excused. Also present was Superintendent Tjernagel.

Motion: Stephani/Jennerjohn to adopt the agenda as presented. Motion carried unanimously.

OPERATIONS

1. Budget Planning for 2019-2020 and beyond: Business Manager Holtz gave presentation and provided materials outlining the 2019-2020 budget.
 2. Adjourn: Motion Stephani/Jennerjohn to adjourn at 6:58 PM. Motion carried unanimously.
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President Hooker called the regular meeting to order at 7:04 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners: Miller, Holland, Jennerjohn, Hooker, Stephens, Alger, Hougaard and Stephani. Chisholm is excused. Also present was Superintendent Tjernagel.

Motion: Stephens/Holland to adopt the agenda, striking item 13 under the Executive Session portion of the agenda. Motion carried unanimously.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): none.

Motion: Holland/Jennerjohn to approve the minutes of the July 17, 2019. Motion carried unanimously.

Motion: Hougaard/Stephens to approve the board bills. Motion carried unanimously.

CONSENT AGENDA:

1. Grants and Donations – Donna Parkansky and her family donated \$654 for the Clipper Fitness Zone. Craig Sigl received a \$3,000 donation from Sturgeon Bay Utilities for the Clipper Fitness Zone. TTX donated a 9' by 3' sheet of steel to cap the old drain in the middle school parking lot. Jenny Spude received a Jandu Pride at the Pump donation of \$541.97 for a dollar for dollar match for families in need of assistance.
2. Resignations – Pete Hurth has resigned as an assistant wrestling coach.
3. Approve Seclusion and Restraint Annual Report: Act 125 requires that schools report annually to the school board by September 1 about any incidents from the previous school year. Most incidents of seclusions and restraint in school districts occur at the elementary level. Overall, there were no incidents of restraint at Sunset, 15 incidents of restraint at Sawyer for two total students, and one incidents of restraint at Sunrise. There were no seclusion incidents to report at the elementary level. At the middle school level, there were no incidents of seclusion or restraint, as reported by Principal Smullen.

Motion: Hougaard/Alger to accept and approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any): none
2. Facility Study & Community Survey Update (Informational item): EUA and Miron representatives were on hand to provide a summary of the facilities assessment outline with some visuals of the items identified at each building and across the district to provide additional context of the needs and potential next steps. The community survey drafting process has been in motion for some time and has continued to move forward. The survey draft focus groups met August 15. Moving approval of the survey from this month to next month allows for not only discussion this month, but also in the September 4 learning session. Survey approval could then occur as early as September 18. While our initial plan looked at survey distribution in September, we have been working with EUA, Miron, and School Perceptions to come up with a modified timeline. This timeline has potential survey approval in the September 18 Board meeting, which could then allow a community survey to go out in early October.

Provided this would be the route we go, the October learning session review of survey results would not occur as initially thought when drafting the learning session schedule for the year. Instead, this would be moved to November (provided a survey is approved in September and disseminated to the public in October). Since the November 6 learning session would not work for Bill Foster from School Perceptions, we are tentatively looking at moving that session to Tuesday, November 5 when he would be available. As you can imagine, his schedule fills quickly as he works with multiple districts so I asked that the date be held for us.

3. Approve Teacher Associates
 - a. Motion: Stephens/Alger to approve Alejandra Lopez as a Teacher Associate at Sunset School. Motion carried unanimously.
 - b. Motion: Jennerjohn/Holland to approve Dawn Schrader as a Teacher Associate at Sunset School. Motion carried unanimously.
 - c. Motion: Holland/Jennerjohn to approve Kathleen O'Connell as a Teacher Associate at Sunset School. Motion carried unanimously.
 - d. Motion: Hougaard/Stephens to approve Jessica Anderson as a Teacher Associate at Sawyer School. Motion carried unanimously.
 - e. Motion: Holland/Stephani to approve Jacqueline Bricco as a Teacher Associate at Sawyer School. Motion carried unanimously.
 - f. Motion: Jennerjohn/Miller to approve Beth Alumbaugh as a Teacher Associate at the middle/high School. Motion carried unanimously.
 - g. Motion: Stephens/Hougaard to approve Dennis Orns as a Teacher Associate at the middle school. Motion carried unanimously.
4. Approve Sawyer and Sunset Library Associate: Motion Holland/Jennerjohn to approve Melanie Stanczyk as the Sawyer and Sunset library associate. Motion carried unanimously.
5. Approve High School Dance Coach: Motion Stephens/Stephani to approve Jennifer Propsom as a shared coach position for the dance team. Motion carried unanimously.

6. Approve TJ Walker Football Coaches: Principal and Athletic Director Mark Smullen has recommended the following individuals - noting the two stipends will be split among the three coaches:
 - a. Motion: Hougaard/Stephens to approve Andy Starr as the 7th grade football coach. Motion carried unanimously.
 - b. Motion: Stephens/Hougaard to approve Stephen Jacobson as one of the 8th grade football coaches. Motion carried unanimously.
 - c. Motion: Hougaard/Jennerjohn to approve Jason Sacotte as one of the 8th grade football coaches. Motion carried unanimously.
7. Approve TJ Walker Volleyball Coaches: Principal and Athletic Director Mark Smullen has recommended the following individuals:
 - a. Motion: Hougaard/Alger to approve Jaime Olsen as the 7th grade volleyball coach. Motion carried unanimously.
 - b. Motion: Stephens/Alger to approve Marnie Ostrand as the 8th grade volleyball coach. Motion carried unanimously.
8. Approve High School Assistant Football Coach: Motion: Miller/Hougaard to approve James (Spencer) Gustafson as an Assistant Football Coach for the high school. Motion carried unanimously.
9. Approve Food Service Hires – Food Service Director Jenny Spude has selected the following individuals for formal Board approval in order to join our food service team:
 - a. Motion: Hougaard/Holland to approve Mark Behrendt as a dish washer. Motion carried unanimously.
 - b. Motion: Jennerjohn/Stephens to approve James Swagel as a dish washer. Motion carried unanimously.
 - c. Motion: Hougaard/Holland to approve Amy Grunwald as a dish washer. Motion carried unanimously.
 - d. Motion: Hougaard/Jennerjohn to approve Robin Kain as a general food service employee. Motion carried unanimously.
 - e. Motion: Stephani/Holland to approve Amy Hayes as a general food service employee. Motion carried unanimously.
 - f. Motion: Stephens/Hougaard to approve Laura Klaubauf as a general food service employee. Motion carried unanimously.
10. Food Service Update (informational item): From Food Service Director, Jenny Spude - In June, our school district received a Community Partnership Award from Sunshine House Incorporated for the continued employment partnership that we believe in. Starting in 2019-2020, the Food Service Department will be employing a total of four staff members through Sunshine House. Typical day duties include tasks such as dish washing, high school commons table/chair washing, hand washing apples/oranges, and bagging salad condiments like croutons and sunflower seeds. A plaque will be hung on campus in recognition of the award.
11. Strategic Action Plan for 2019-2020 (informational item): In light of discussion on the survey front and also wanting to have an appropriate reference to the facility study process in our strategic action plan, a similar approach would be helpful with this topic and it will be slated for further consideration in the September learning session. We can plan to formally approve the action plan next month. Mr. Tjernagel will still plan to give all district staff, substitutes, and anyone in attendance at the August 28 kick-off session an update on the draft document.
12. Reports:
 - a. Legislative – none
 - b. CESA - none

- c. Committee/Seminars - none
- d. Administrative Report presented by Holtz.
- e. Superintendent's Report presented.

13. Executive Session: tabled.

14. Motion: Jennerjohn/Hougaard to adjourn at 8:45 PM. Motion carried unanimously.

Respectfully submitted by,
Ann DeMeuse
Board Recording Secretary

Date: _____

President's Signature: _____